



WEST HILLS COLLEGE LEMOORE

555 College Avenue
Lemoore, CA 93245

CITIZENS' BOND OVERSIGHT COMMITTEE for
Measure L – School Facilities Improvement District (SFID) No. 3, Lemoore Area
Administration Office Conference Room 124
January 27, 2016 4:30 pm
AGENDA

MINUTES

Members Present:	WHCL/WHCCD Staff:	Others Present:	Absent:
Chair: Jim McGee Ron Allvin Jenny MacMurdo New Member (pending board approval): Christine Andrade	Dr. Frank Gornick, Chancellor Dr. Kristin Clark, President Amber Avitia, Admin. Asst.	AP Architects: Richard Treece New Member (pending board approval):	Members: Steve Griffiths WHCL/WHCCD Staff: Ken Stoppenbrink, Deputy Chancellor AP Architects: Kevin Cobb

1. Call to Order

Chairman Jim McGee called the meeting to order at 5:10 p.m.

- **Flag Salute**
This agenda item was covered in the first meeting.
- **Public Comments**
Ron asked if there were any comments from the public. At this time, there were no comments.

2. Action Items

- **Citizen's Oversight Bond Committee Meeting Minutes of October 7, 2015**
Ron Allvin motioned to approve the meeting minutes of October 7, 2015; Jim McGee seconded; passed as Jenny MacMurdo abstained.

3. Information/Discussion/Presentations

- **Measure E Website Presentation** **Richard Treece, AP Architects**
Richard Treece shared a brief presentation how to access the committee's online resource documents by clicking on: 1) www.westhillscollge.com; 2) Click on **About**; 3) Choose **Bond Measures**; 4) Click on **Measure L**. A member can find Measure L's historical documentation and future information available online.
- **WHCCD Audit Report Review** **Richard Treece, AP Architects**
Dr. Frank Gornick informed the members that this was the same document reviewed in Measure E's meeting. He directed the members to turn to the very last page of the Audit Report document.

He informed the members there were no audit findings reported in the prior year's schedule of the financial statement findings.

- **Annual Review of By-Laws**

Jim McGee, Chairman

Jenny MacMurdo moved to approve the review of the Annual By-Laws; seconded by Ron Allvin; approved.

- **SFID No. 3/ Measure L Annual Report (Draft)**

Richard Treece, AP Architects

The committee reviewed the draft. Richard noted a meeting date for October 5, 2016 will need to be placed in this document. This document will go to the board for approval.

- **Bond Sales Series A**

Richard Treece, AP Architects

Richard Treece shared with the members that \$12,655,000.00 will need to be sold to finalize Measure E before Measure L can be spent.

- **Completion recap/ project updates and expenditures**

Richard Treece, AP Architects

Richard Treece covered the handout, "Completion recap 12/31/15." He informed the members funds have not yet been spent from this bond.

- **Program and Audit Binder review**

Richard Treece, AP Architects

Richard Treece shared Program and Audit binders that the District Office and AP Architects have on record for auditing purposes.

- **Committee Members and Terms**

Dr. Kristin Clark, WHCL President

This item was covered in Measure E's meeting.

4. Future meeting date: Wednesday, May 4, 2016

5. Announcements

There were no announcements at this time.

6. Committee Member Comments and Requests

There were no further comments.

7. Adjournment This meeting adjourned at 5:28 p.m.